



1115 College Drive, Gaffney, South Carolina, 29340
(800) 795-7151
www.limestone.edu

Purpose: To provide College Health Center staff and other responsible College personnel with guidelines for planning for, responding to, and recovering from an occurrence of Ebola on the College's main campus or at any of its physical sites in South Carolina.

Responsibility: It is the responsibility of the Health Center staff, Public Safety officers, and the Assistant Athletic Director of Sports Health under the direction of the Consulting Physicians, College President, Student Services personnel, and the Limestone College Crisis Response Team to follow guidelines set-forth in this policy.

Policy: Limestone College Health Center and all responsible parties will assist the College in minimizing academic and operational disruption while safeguarding the health of the campus community in case of a possible incidence of Ebola.

Limestone College Health Center, Public Safety employees, and the Assistant Athletic Director of Sports Health are to be educated and aware of Ebola Virus Disease (EVD) exposure levels, signs and symptoms in order to respond appropriately based on recommendations by the Center for Disease Control (CDC), and they are to maintain currency in information regarding the disease and CDC recommendations.

If a Limestone College student or employee presents with fever and/or any other compatible EVD symptoms (headache, diarrhea, vomiting, stomach pain,

Extended Campus staff will inform the main campus Health Center, the Director or the Dean of the Extended Campus Program who will, in turn, inform the Director of Communications.

Extended Campus staff will contact immediately local public health regarding the incident.

In the event of any EVD case at a site, Extended Campus staff will inform the College's Environmental Health and Safety Compliance Officer who is responsible for arranging for all clean up at the contaminated site.

Health Center staff will then contact the family of the student possibly infected.

The communications plan will take into consideration an overview of all available campus media channels, including the emergency alert system (phone, text, email), website, social media, press releases, local media, etc.

The Communication plan will address the campus constituency at all levels to keep them informed of the progress and impact of the Ebola case, based on communications with federal, state and local public health offices.

The internal communication plan will address different target groups (e.g. staff, faculty, students, student health workers, and specific risk groups), key messages to be conveyed, and distribution mechanisms to reach the target groups.

External Communications

The external communication plan will target different target groups (e.g. parents, trustees, press, general public, etc.), key messages to be conveyed, and distribution mechanisms to reach the target groups.

Limestone's first priority is to ensure all students are safe. As soon as it is possible to do so, the Director of Communications and Communications Office will communicate information to parents and the community. Limestone has a variety of media available to parents and the community which will be updated, as needed, with the most complete and accurate information available.

1. EverBridge Emergency Alert System: phone and email notification to students/staff
2. Website: www.limestone.edu.
3. Toll-free number: 1-800-795-7151 (to reach a recorded message)
4. Local media outlets
5. Facebook: www.facebook.com/LimestoneCollege
6. Twitter: www.twitter.com/LimestoneBernie

Relationships with medical and public health specialists will be established who are able to help with the development of accurate and timely messages before and during an Ebola case.

A mechanism for daily briefings will be built into the communications plan if an Ebola case occurs locally or otherwise impacts institutional activities, i.e. satellite campuses.

Mechanisms will be established for information sharing with local authorities.

-END-

Updated: November 24, 2014